



## Admissions Policy 2022/23

Our admissions policy has been drawn up by the Governors as the Admission Authority of the school. Governors will meet their legal obligation to children with Education, Health and Care plans and children in the care of the Local Authority.

The Planned Admission Number (PAN) for each year group is 15.

The Lincolnshire County Council Admissions Policy is found on [www.lincolnshire.gov.uk/schooladmissions](http://www.lincolnshire.gov.uk/schooladmissions) phone 01522 782030 or email [schooladmissions@lincolnshire.gov.uk](mailto:schooladmissions@lincolnshire.gov.uk).

Reception places can be applied for online or by asking for application packs from the school office.

Parents interested in choosing Wrangle Primary school for their children are invited to contact the school to look around, meet with the Headteacher and collect a school brochure.

Transition Group.

Children will be admitted into our 'Transition Group' from the January following their 4<sup>th</sup> birthday. Sessions run from 1p.m.-3p.m. each afternoon. This is conditional on there being sufficient places within the KS1 class so that numbers do not exceed the current legal limit of 30. Parents should contact the school if they are interested in places.

Wrangle Primary School provides for the admission of all children in the September following their fourth birthday. Where we have offered a child a place at our school:

- a) that child is entitled to a full-time place in the September following their fourth birthday;
- b) the child's parents can defer the date their child is admitted to the school until later in the school year but not beyond the point at which they reach compulsory school age and not beyond the beginning of the final term of the school year for which it was made, whichever is the sooner;
- c) where the parents wish, children may attend part-time until later in the school year but not beyond the point at which they reach compulsory school age.

Parents interested in deferring admission or arranging part-time attendance must contact the school to discuss this.

The planned admission number for the school is 15 per year group. If this number is exceeded then the places are allocated based on the following priorities in accordance with legislation the allocation of places for children with the following will take place first; Statement of Special Educational Needs (Education Act 1996) or Education, Health and Care Plan (Children and Families Act 2014) where the school is named. Remaining places will be allocated in accordance with this policy

### 1) Children in Public Care

- Looked after children and all previously looked after children, including those who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.

A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. A child is regarded as having been in state care

outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).

This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders).

'Child arrangements' orders are defined in s.8 of the Children Act 1989, as amended by s.12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a 'child arrangements' order.

Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

2. Where a child has a full or half stepbrother or sister or another child living within the child's family unit attending the school when they begin at the school.

#### **Twins and other siblings from a multiple birth:**

In these cases all the children will be considered together as one application. If one or more can be admitted within the published admission number, the school will be allowed to go above its admission number as necessary to admit all the children, unless this would make the class too large. The Government's school admissions code makes an exception to the infant class limit in this situation.

#### **Brothers and sisters in the same year group**

Where there is only one place available in the school the children will be considered together as one application. The school will be allowed to go above its admission number as necessary to admit all the children except in cases where infant class regulations prevent this from happening. If this happens we can only legally offer one place because the government's school admissions code makes no exception to the infant class size limit for siblings in the same year group. We will offer the parent one place for one child and a different school for the other child or children.

3. Children living within the boundaries of Wrangle Parish or surrounding villages.(see Map)

4. Where there are medical or other grounds, supported by relevant professional evidence that the child would benefit from attendance at the school.

5. Distance of a child's home to the school. With those living nearest being accorded the highest priority. Distance to be measured in a straight line from the post office address point of the home to the post office address point of the school.

In the event of over subscription in each category, the Governing Body will make a decision based on the shortest distance between the applicant's post office address point and the post office address point of the school. If two or more children are tied for the last place a lottery will be drawn by an independent person, not employed by the school or working in Children's Service Directorate at the local authority.

If you are unsuccessful in your application under the coordinated scheme your child's name will automatically be placed on a reserve list. This list is kept by the County Council's Schools Admission Team until 31<sup>st</sup> August. The school will keep the reserve list until end of the autumn term. After 31<sup>st</sup> August you should contact the school directly if you still want a place. The length of time your child's name is on the reserve list is not taken into account.

#### **Reserve list (non-selective schools)**

For admission into the intake year the governors will keep a waiting list which we call a reserve list. If we have to refuse a place at our school your child is automatically put on the reserve list, unless you have been offered a higher preference school. This list is in the order of the oversubscription criteria, as required by the school admissions code. This means that names can move down the list if someone moves into the area and is higher placed under the oversubscription criteria. Reserve lists will be kept for each year group.

Any parent wishing to appeal against a refusal for entry to the school should do so in writing to the Clerk to the Governors of the school. The appeal will then be referred to the Admissions Appeals Committee of the Governing Body.

Parents are invited to the school with their child during the term before admission. During these visits there are opportunities to meet the teacher of the Reception Class. The children will also have an opportunity to meet other new children due to enter school and experience the varied equipment and materials in the classroom.

All parents are requested to fill in an Admission Form, which also serves as an accident/illness contact form once a child is admitted to school.

For children transferring school, for whatever reason, individual appointments will be made to visit the school, meet relevant members of staff and be shown round.

### **Midyear Admissions**

The governors will accept admissions into other year groups unless this would cause an infant class to be unlawfully large or prejudice to the provision of efficient education or the efficient use of resources. If there are more applications than places then the oversubscription criteria will be used to decide who should be offered the place. If there are no places then you will be told of the independent appeal system. Parents can apply online at [www.lincolnshire.gov.uk/schooladmissions](http://www.lincolnshire.gov.uk/schooladmissions) or contact the school direct.

### **Admission of children outside their normal age group Section 2.17**

Parents may seek a place for their child outside of their normal age group, for example, if the child is gifted and talented or has experienced problems such as ill health.

Parents wishing to make these requests must contact their home local authority for guidance on the procedure to follow.

It is important for parents to note that they will have the opportunity and responsibility to provide whatever evidence they wish to support their request.

Wrangle Primary School will make decisions on the basis of the circumstances of each case and in the best interests of the child concerned.

This will include taking account of:

- the parent's views;
- any available information about the child's academic, social and emotional development;
- where relevant, their medical history and the views of a medical professional;
- whether they have previously been educated out of their normal age group;
- any evidence that the child may naturally have fallen into a lower age group if it were not for being born prematurely
- the views of the head teacher

### **Children of UK service personnel (UK Armed Forces) Section 2.18**

For families of UK service personnel with a confirmed posting to the area, or crown servants returning to live in the area from overseas, the Governors will:

- Process an application in advance of the family arriving in the area provided the application is accompanied by an official letter that declares a relocation date and a Unit postal address, intended address or quartering area address to use when considering the application against the school's oversubscription criteria.
- Accept a Unit postal address or quartering area address for admissions purposes for a service child, where the parent requests this.

The Governors will not refuse a service child a place because the family does not have an intended address or does not yet live in the area.

Evidence of an intended address will be required such as tenancy agreement, or mortgage statement. Please contact the school for more details.

For late coordinated applications and in year applications supported by the appropriate military documentation, we will aim to remove any disadvantage to UK service personnel (UK Armed Forces). The governors will consider whether:

An application from that address would normally succeed in an oversubscribed year  
There is any child on the reserve list with higher priority under the oversubscription criteria  
The prejudice from admitting an extra child would be excessive.  
The governors have discretion to admit above the admission number in these circumstances if they wish, but are not obliged to do so. If a place is refused, you will be informed of your right of appeal.

### Fair Access Protocols

Wrangle Primary School, with Local Authorities will comply with Fair Access Protocols in order to make sure that unplaced children who live in the home local authority, especially the most vulnerable, are offered a place at a suitable school as quickly as possible. This includes admitting children above the published admissions number to schools that are already full.

### Fraudulent or misleading applications

As an admission authority we have the right to investigate any concerns we may have about your application and to withdraw the offer of a place if we consider there is evidence that you have made a fraudulent claim or provided misleading information, for example a false address was given which denied a place to a child with a stronger claim. We reserve the right to check any address and other information provided so we can apply the oversubscription criteria accurately and fairly.

Map showing the border of Wrangle Village. Ref: Google maps

